



Western Province Hockey Union
P O Box 13
Observatory

admin@wphockey.org.za
www.wphockey.org.za

TEL: 021 448 2656
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04 April 2024

Dear Chairperson & Match Secretaries

Please take note of the following important league admin matters – Please ensure that the various portions of information are disseminated to the respective persons at your club.

NB !!! MATCH FORMAT FOR ALL LEAGUES – In all Senior Leagues, matches will be played in four quarters of **17 minutes** each, with a two-minute break between the first and second quarters and between the third and fourth quarters, and a five-minute halftime break between the second and third quarters.

LOAD-SHEDDING

Please note that it is the responsibility of each club to monitor and check the load-shedding schedule for all their respective club games. Please communicate with the opposition if you can see there will be issues for games that require lighting.

ALLOCATED UMPIRES

Umpires will only be allocated to GC and PL matches in 2024.

MATCH RESULTS / MATCH CARDS and LEAGUE LOGS

We will be utilizing the Sportivo League Admin System for 2024 again- Sportivo Logs can be accessed via our WPHU League Logs & Fixtures pages on the WPHU website. www.wphockey.org.za alternatively through the Sportivo App on your mobile device or <https://info.sportivo.app/>

Please see the attached document “**How to Guide for Club Admins**” - Please use this tool to assist in understanding how to use Sportivo !!

1. Match results must be loaded by the Club Admins / Team Captains. We would like to see team captains doing this role this year. See attached instruction document for club administrators. Clubs to please submit all details for their Match Secretaries or the person/s responsible for results via the following link - <https://tinyurl.com/4rjf57dh>
2. All Leagues **MUST** use the digital match cards on Sportivo as well as a normal manual paper card. The only exclusion from this will be the Men’s Masters leagues, U11,U13 & U15 leagues who only need to do the manual card . The manual card is to be completed with the **FULL NAME & SURNAME** of all players participating in this match and is to be handed to the technical table where applicable. The match card is to be signed by both umpires on conclusion of the match to reflect the official score of the match and the names of players awarded penalty cards.
3. Clubs must then send a recon of all results from their weekend fixtures to results@wphockey.org.za before 17h00 on the Monday after the weekend. **(DO NOT SEND THESE TO THE ADMIN EMAIL ADDRESS)**



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4. Attached is a digital copy of the match card to be used. Alternatively match cards are available from the hockey office. You can collect anytime. You will find the cards upstairs on the table outside the hockey office. (Please refer to league rules for instructions regarding match cards).

REGISTRATION OF PLAYERS

5. Please note that if you have new players at your club, you must ensure that they have a clearance letter from their previous club for them to be able to play. If they do not, then **DO NOT** allow them to play. (Please refer to league rules regarding this).
6. **All players must be registered on the SAHA APP before they put foot onto the field of play. The date for the registration of players was 05 April – We have however granted a 2-week grace period in for Clubs to get their administration sorted out. The final date for registration of players on both SAHA App and Sportivo is 19 April 2024.**

We will be doing random checks in the week following the 19 April and if your club is found to have fielded unregistered players, we will not hesitate to implement league rule sanctions immediately.

7. There will be **NO** change of fixtures; be it time, venue, or date without permission from the hockey manager. Please see details regarding this in the League Rules

GRAND CHALLENGE & PROMOTION LEAGUE

8. In all matches played in the M/LGC & M/LPL leagues, it is the responsibility of the **home** team to have a technical table in place.

JUNIOR PLAYERS (U18 to U11)

9. Please ensure you read the Eligibility Section of the League rules to understand the restrictions regarding various age groups being allowed to play in various leagues.
10. Also attached is a copy of the wording that can be used to draw up your club Indemnity form. Please note that the parents/guardians of all Junior players, anyone under the age of 18, are required to sign a club indemnity form.

Attached is a copy of the 2024 league rules for your review. It's crucial that everyone involved—players, coaches, umpires, and all committee members—familiarize themselves with these rules. Understanding them thoroughly is paramount. By taking the time to comprehend the league rules, we can prevent and resolve any potential issues that may arise during the season.

All the best for the season ahead !!!